

## **Conference 2025 financial support form**

Please complete this form **CLEARLY** and return it to <u>financialsupport@troublemakersat.work</u>

## Notes:

- 1. Please do not rely on receiving the financial support you request until this has been confirmed to you by the team
- 2. We will consider support for/towards any or all of the following
  - a) Travel costs to and from the conference. This should normally be for public transport booked in advance. If you need to drive or to get a taxi for part of the route please explain why this is your only option
  - b) Food costs where your journey means you need to pay for food on the go. Please note lunch will be provided as part of registration
  - c) Childcare/ other care costs i
  - d) If your journey is too long to be completed in a single day accommodation costs
- 3. Please do claim what you need the team wants you to take part
- 4. Please don't claim more than you need Troublemakers At Work has limited funds and wants to support as many participants as possible
- 5. If you are asking for payment in advance that's fine but we must receive receipts as soon as possible afterwards for all spending including food, petrol or from a worker caring for your dependents. This is because we have to account for our spending to our funders and to our members and sponsors.

Name	
Address	
Email	
Phone	
How much financial support do you need?	
Can you afford to pay up front and be reimbursed when you provide receipts?	Yes / No
What is the financial support for? Please spell out in detail for each part of your claim	
Bank account name	
Account number	



Sort code	
Bank account type - we	
need to know whether this	
is a personal or business	
account	
Any other information you	
want to provide?	